

Progress record (Fill this out before starting, and during, each project task.)



BCATS
BUILDING CONSTRUCTION
AND ALLIED TRADES SKILLS

Date: _____ Learner name: _____ Project: _____

Project task / goals:	Achieved

Health and safety considerations:

Materials needed:

Any issues: note any maintenance needed, hold ups, serious mistakes, and changes from your schedule.

Tools / equipment / machinery / PPE	Check out	Check in

Reflection: note any quality checks, feedback, and next steps.