Assessment schedule: Skill Standard 40557

Learners must complete a BCATS project to be awarded this skill standard. If they participate in a group to complete the project, learners must demonstrate an appropriate level of skill for all skill standard requirements.

Assessment decisions should only be made when the project is completed and sufficient evidence has been gathered.

Other parties to the project may include other people in the work area or the trainer.

The schedule below shows the evidence required for assessment criteria in the skill standard, guidance for the teacher and judgement statement/s. **Note:** teacher observations and comments made in the assessment resource serve as key evidence requirements for each skill standard. All guidance below is intended to support the teacher's observations/comments.

Learning outcome	**Evidence required**	**Teacher guidance** (to be used in accordance with commentary in the Programme Guidance document)	**Judgement statement**
Interpret and use trade information to progress a BCATS project.	*Use information* worksheet completed in the Project communication assessment resource.	A range of project documents must be used to progress the project. This must include the project brief, and may include other documents such as drawings, notes, emails, order forms. Explanation in the worksheet must include: → the project task each document relates to → how the information was used to progress the project and/or work safely. An example of the level of detail required is provided in the assessment resource.	Evidence must meet the minimum of Achieved criteria as outlined in the BCATS Programme Guidance document – SS 40557. Comments related to the award of higher grades must reflect commentary in the Programme Guidance.
	Communicate for your project worksheet completed in the Project communication assessment resource (if needed).	Learners may complete the worksheet in the assessment resource with examples of project communications, and/or provide other records of communications as evidence. If the worksheet is used, examples of feedback given and received during the project process must be recorded, including: → who it was received from or given to → a brief summary of the response → how the feedback was used to make positive changes to the project. An example of the level of detail required is provided in the assessment resource.	
	Copies of emails, texts, or recorded communications related to the project with personal notes and explanations (if needed).	Learners may provide records of communications as evidence, and/or complete the *Project record* worksheet in the assessment resource. If other records of communication are provided, they must include the learner's notes to explain how they were used to make positive changes to the project.	
	Copy of the project brief.	The project brief is to be provided as a means of seeing the intended project and comparing it with the result at the end of the construction process.	