

Assessment schedule: Skill Standard 40576

Learners must complete a BCATS project to be awarded this skill standard. If they participate in a group to complete the project, learners must demonstrate an appropriate level of skill for all skill standard requirements. Examples of suitable level 3 projects can be found in the BCATS Programme Guidance document.

Assessment decisions should only be made when the project is completed and sufficient evidence has been gathered.

The project must be completed within acceptable tolerances. This refers to the allowable variation in measurements for the finished project, as specified in the project documentation or as agreed upon between the teacher and learner.

The schedule below shows the evidence required for assessment criteria in the skill standard, guidance for the teacher and judgement statement/s.

Note: teacher observations and comments made in the assessment resource serve as key evidence requirements for each skill standard. All guidance below is intended to support the teacher's observations/comments.

Learning outcome	Evidence required	Teacher guidance (to be used in accordance with commentary in the Programme Guidance document)	Judgement statement
Undertake and evaluate a BCATS project.	Completed <i>Progress record</i> templates showing project processes from start to finish, feedback received, quality checks and any changes made, and forward planning.	Progress records must provide sufficient detail of project processes completed. Quality checks should be carried out at appropriate times, and any changes made following the checks should be noted, along with next steps for the project. Feedback should only be noted if it was received for the project task.	Evidence must meet the minimum of Achieved criteria as outlined in the Waihanga Ara Rau BCATS Programme Guidance document – SS 40576. Comments related to the award of higher grades must reflect commentary in the Programme Guidance.
	A completed <i>Project evaluation</i> template.	All parts of the project reflection template are to be completed in the project diary, also providing appropriate recommendations for improvement of future projects.	
	Photos that clearly show the quality and finish of the completed project.	Photos must clearly show the completed project, including the finish and detail, to enable assessment of the learner's skill across the range of project tasks.	
	Copy of the project brief.	The project brief is to be provided as a means of seeing the intended project and comparing it with the end product.	