

Student Work Diary – Title Page

Student name:	
NSN:	
Teacher:	
Project name:	

Take the stages from the project plan you have developed (or your teacher has given you). You will need to complete a set of **Project Pages** for each stage of your project. Copy as many sets as you need.

Stage 1

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Stage 2

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Stage 3

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Stage 4

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Stage 5

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Stage 6

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Add as many more stages as your project needs.

Remember to update your project documentation with any changes you make to the project as it progresses.

Student Work Diary – Project Pages

Level 3 Building Construction and Allied Trades Skills (BCATS)

Project name:		Project Stage # (from the Title Page)
Date: Start: .../.../..... End: .../.../.....	Working on:	
	Location:	
Weather conditions:	People I dealt with: (include their roles and responsibilities)	

What I planned to do
<ul style="list-style-type: none">●●●●●●

What I did (Attach photos)

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Why I did it

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Materials I used and why I used them (Attach photos and links to product or safety data sheets here.)

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Tools, equipment and machinery I used and why I used them

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PPE and safety equipment I used and safety procedures I followed (Attach photos - Remember to note new hazards you identified and what you did about them.)

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What went well (Talk about the quality checks you did here.)

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What I learned (Write about what didn't go so well and how you problem-solved or adapted.)

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What I'll do next (Are you still following your plan or are you adapting your plan because of what happened at this stage?)

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DIAGRAMS, SKETCHES AND CALCULATIONS (You can use your own graph paper and attach here)